

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING AGENDA**

To Be Held Monday, January 23, 2017, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Jim Brass, Board Chair

1. Introduction of All Board Members and Staff

- 1.1. Oath of Office for New Board Members; Anthony Adams, District Clerk
- 1.2. Request Board Member Biographies; Anthony Adams
- 1.3. Required Board Member Training Available Online, Anthony Adams

2. Consent Items: (Approval Requested)

- 2.1. November 16, 2015 Board Meeting Minutes (pp. 2-8)
- 2.2. Conflict of Interest Disclosures; Pam Roberts, Executive Director (p. 9)

3. Meeting Open for Public Comments: (Comments are limited to 3 minutes)

4. Business Items

- 4.1. Formal Transition of Board Vice Chair to Board Chair (**Motion & Approve**)
- 4.2. At the Board's Option for January, or for the February meeting, elect a new Board Vice Chair (**Motion & Approve**)
- 4.3. Approve 2017 Administrative Control Board Meeting Schedule (**Motion & Approve**) (p. 10)
- 4.4. 2016 4th Quarter Financial Report; Cathy Jensen, District Controller (**Informational**) (pp. 11-24)
- 4.5. Policy Manual Addition: Appointed Positions by the Executive Director, Pam Roberts (**Approval/Direction Requested**) (pp. 25-26)
- 4.6. District Overview and Board Orientation; Pam Roberts (**Informational**) (separate attachment)
 - Human Resources and Policy Review; Gaylyn Larsen, Human Resources Manager

5. Requested Items for the Next Board Meeting on February 27, 2017 Meeting

- Elect a New Vice Chair if not Approved in January
- Ratify WFWRD Policy Manual
- 2016 Performance Report