

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING
AND PUBLIC HEARING AGENDA**

To Be Held Monday, May 23, 2022, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically, via WebEx. Public login is:

<https://slco.webex.com/slco/j.php?MTID=me5be203e83cbb99d48853a5df7d65419>

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Sherrie Ohrn, Board Chair

1. Consent Items: (Approval Requested)

1.1. April 25, 2022, Board Meeting Minutes (pp.3-17)

2. Meeting Open for Public Comments: (Comments are limited to 3 minutes)

Public wishing to submit a comment to the Administrative Control Board can do so by submitting their comment to the General Manager at proberts@wasatchfrontwaste.org before Monday, May 23rd, 8:00 a.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via WebEx, during this time.

3. Business Items:

3.1. 2021 Independent Financial Audit, Dave Brown, Kyle Greene, Squire and Company and Paul Korth, Finance Director (**Information/Acceptance**) (pp. 18-26)

3.2. Adding June 19th, Juneteenth as a WFWRD Paid Holiday Following State Holidays, Pam Roberts, General Manager and Ashely Ashton, HR Manager (**Approval Requested**) (p.27)

3.3. Official Certificates from the Lieutenant Governor's Office: (**Informational**) Pam Roberts and Rachel Anderson, Legal Counsel (pp. 28-30)

- The Dissolution of WFWRD as a Special District
- The Creation of WFWRD as a Local District.
- Plat Map

- 3.4. Changes to WFWRD's Policy Manual Related to Local District and Other Technical Updates, Rachel Anderson and Pam Roberts (**Approval Requested**) (Separate Document)
- 3.5. Additions to the WFWRD Policy Manual Requiring Background Checks for Certain Employee Positions. Pam Roberts and Rachel Anderson (**Approval/Direction**) (pp.31-33)
- 3.6. Follow-up: Additional Information for the Proposed Salary Market Surveys for the 2023 Pay Plan, Pam Roberts and Ashely Ashton (**Direction/Approval Requested**) (pp.34-39)
- 3.7. General Manager's Report: Pam Roberts (**Information/Direction**) (pp. 40-44)
 - Follow-up on Auxiliary Services Use Per City/Metro/Area.
 - Additional Cleanup Options for Municipalities
 - Updates on the Food Waste Pilot Program.
 - Status on Recruitment for the Executive Assistant
 - Thursday, June 16th is National Waste and Recycling Worker's Day a.k.a. Garbage Person Day. Breakfast from 7:00 a.m. to 8:00 a.m. North Parking Lot of the building.
 - Upcoming GM's Vacation Dates

4. **Closed Session**

The Board may temporarily recess the meeting to convene in a closed session to discuss character, professional competence, or physical or mental health of an individual and pending or reasonably imminent litigation as provided by Utah Code Annotated §52-4-205

5. **Other Board Business**

This time is set aside to allow board members to share and discuss topics.

Boardmembers Anna Barberie and Phil Cardenas, and Legal Counsel, Rachel Anderson Toured the Waste Management Recycling Processing facility on May 19, 2022.

6. **Requested Items for the Next Board Meeting, on Monday, June 27, 2022**

- Review Properties Released from the May 2022 Tax Sale (If available)
- Review Cash Projections and Fee Increase Scenarios Possible for 2023
- Distribution of the Annual Comprehensive Financial Report
- General Manager's Report