

WASATCH FRONT WASTE AND RECYCLING DISTRICT (WFWRD)

BOARD OF TRUSTEES | REGULAR MEETING AGENDA

To be held Monday, January 26, 2026, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m574487f1195ee605cd15b2f1c026c62d>

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468- 6332; TTY 711. Members of the Board may participate electronically.

Call to Order [9:00am]: Greg Shelton, Board Chair

Roll Call: Catarina Garcia, Board Clerk

1. Meeting Open for Public Comments

Members of the public wishing to provide written comments to the Board of Trustees may do so by submitting their comment to the Board Clerk at cgarcia@wfwrdutah.gov before Sunday, January 25th at 9:00 p.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time (comments are limited to 3 minutes).

2. Board of Trustees Business

2.1 Welcome New Board Members: Nicole Handy, Millcreek City Council, Clark Bullen, Murray City Council, and Jared Henderson, Herriman City Council [5 minutes | 9:00am-9:05am]

- Nicole Handy Oath of Office: Catarina Garcia, Board Clerk
- Clark Bullen Oath of Office: Catarina Garcia, Board Clerk
- Jared Henderson Oath of Office: Catarina Garcia, Board Clerk

2.2 Appointment of 2026 Board Chairperson: Board Chair Shelton (**Motion Required**) [5 minutes | 9:05am-9:10am]

2.3 Nominations and Appointment of 2026 Board Vice-Chairperson: Board Chair (**Motion Required**) [10 minutes | 9:10am-9:20am]

2.4 Adoption of Resolution 4438, a Resolution Expressing Appreciation to Former Board Member Sherri Ohrn for their Years of Service as a WFWRD Board of Trustee Member (**Adoption Requested**) [5 minutes | 9:20am-9:25am]

2.5 Adoption of Resolution 4439, a Resolution Expressing Appreciation to Former Board Member Thom DeSirant for their Years of Service as a WFWRD Board of Trustee Member (**Adoption Requested**) [5 minutes | 9:25am-9:30am]

2.6 Adoption of Resolution 4440, a Resolution Expressing Appreciation to Former Board Member Diane Turner for their Years of Service as a WFWRD Board of Trustee Member (**Adoption Requested**) [5 minutes | 9:30am-9:35am]

2.7 Adoption of Resolution 4441, a Resolution Expressing Appreciation to Retiring WFWRD Employee Larry Chipman for 25 Years of Service with the District: Board Chair (**Adoption Requested**) [5 minutes | 9:35am-9:40am]

2.8 Special District Overview Presentation: Rachel Anderson, Legal Counsel, and Evan Tyrrell, General Manager (**Information/Discussion**) [15 minutes | 9:40am-9:55am]

2.9 Conflict of Interest and Financial Disclosure Requirements: Rachel Anderson, Legal Counsel (**Compliance Request**) [5 minutes | 9:55am-10:00am]

3. Consent Items (**Approval Requested**)

3.1 November 17, 2025 Public Hearing and Regular Meeting Minutes [5 minutes | 10:00am-10:05am]

4. Business Items:

- 4.1 General Manager's Report: Evan Tyrrell, General Manager (**Information/Discussion**) [15 minutes | 10:05am-10:20am]
- 2026 Priorities, Goals, and Initiatives
- 4.2 4th Quarter 2025 Financial Reports: Helen Kurtz, Finance Director, and Evan Tyrrell, General Manager (**Information/Acceptance**) [15 minutes | 10:20am-10:35am]
- 4.3 Job Description and Title Updates, Market Analysis, and Proposed Reclassification of Customer Service Representative and Customer Service Manager Positions: Evan Tyrrell, General Manager, Hazel Dunsmore, Human Resources Manager, and Melissa Kotter, Compensation Consultant (**Information/Discussion/Motion Requested**) [15 minutes | 10:35am-10:50am]
- 4.4 Landfill Voucher Program Overview and Fee Waiver Policy Provisions: Evan Tyrrell, General Manager, and Renee Plant, Administrative Manager (**Information/Discussion/Direction Requested**) [10 minutes | 10:50am-11:00am]
- 4.5 Waste Tire Post-Collection Facility Prohibitions and Prospective New Service: Evan Tyrrell, General Manager (**Information/Discussion/Direction Requested**) [10 minutes | 11:00am-11:10am]
- 4.6 Status of Merchant Services RFP and Payment Transaction Fee Considerations: Helen Kurtz, Finance Director (**Information/Discussion/Direction Requested**) [15 minutes | 11:10am-11:25am]
- 4.7 Prospective Mid-Year Public Hearing for Fee Schedule Updates (Waste Tire Service, Additional Pickup Service Fee, Payment Transaction Fee, and Special Services Collection Fee Corrections): Evan Tyrrell, General Manager, and Helen Kurtz, Finance Director (**Information/Discussion/Direction Requested**) [5 minutes | 11:25am-11:30am]

5. Closed Session (*If Needed*)

The Board of Trustees may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205.

6. Other Board Business

This time is set aside to allow Board Members to share and discuss topics.

7. Requested Items for the Next Board Meeting(s)

- Monday, February 23, 2026, Meeting:
 - General Manager's Report
 - 2025 Metrics and Accomplishments
 - Utah State Code and Special District Withdrawal Requirements Presentation
 - Review District Code of Ethical Conduct
 - Status and Updates on RFP for (a) Feasibility Evaluation and Impact Analysis and (b) Line-of-Service Financial Assessment by Geographic Service Area
 - Proposed Interim Policy Manual Updates
 - 2026 Seasonal Container Reservation Program (SCRIP) Planning Overview
 - Overview of New Cost and Service Comparison throughout the Tri-County Combined Salt Lake Metropolitan Area
 - Resolution Expressing Appreciation to Retiring WFWRD Employee Ryan Dyer for over 25 Years of Service with the District
 - TBD Overview of University of Utah Recycling Survey
 - TBD Program-Specific Overview Presentations