

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING AGENDA**

To Be Held Monday, January 24, 2022, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically, via WebEx. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m970baa9ed35566e29136f19fe2025ebb>

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Scott Bracken, Board Vice Chair

1. Introduction of All Board Members and Staff

- 1.1. Oath of Office for New Board Members: Anthony Adams, District Clerk

2. Consent Items: (Approval Requested)

- 2.1. November 15, 2021 Board Meeting Minutes (**Motion & Approve**)
- 2.2. Conflict of Interest Approval (**Motion & Approve**)

3. Meeting Open for Public Comments: (Comments are limited to 3 minutes)

4. Business Items

- 4.1. Formal Transition of Board Vice Chair to Board Chair: Board Chair Bracken (**Motion & Approve**)
- 4.2. Election of Dan Gibbons as the 2022 Board Vice Chair: Board Chair Ohrn (**Motion & Approve**)
- 4.3. Refund/Credit Request for Indigent/Hardship Relief: Pam Roberts, General Manager (**Approval Requested**)
- 4.4. Requested Consent for the Appointment of New Controller/Treasurer, Matthew Ferguson: Pam Roberts, General Manager (**Motion & Approve**)
- 4.5. 2021 Preliminary 4th Quarter Financial Report: Paul Korth, Finance Director (**Informational**)
- 4.6. Contract Price Increase for Collection Truck Chassis: Pam Roberts; and Paul Korth (**Approval Requested**)
- 4.7. Confirm February Public Hearing for Budget Adjustment to Increase the Amount for Capital Purchases Including the 2021 Light Duty Trucks: Pam Roberts (**Direction/Approval**)

- 4.8. Proposed Amendments to the Interlocal Agreement with Salt Lake County for the Building Lease and Space Rental: Pam Roberts and Rachel Anderson, Legal Counsel
(Adoption Requested)
- 4.9. Board Adoption of Resolutions 4409 Recognizing Board Member Catherine Harris for her service on the Administrative Control Board: Pam Roberts, General Manager; and Board Chair Ohrn **(Adoption Requested)**
- 4.10. General Manager's Report: Pam Roberts **(Information/Direction Requested)**
- Managing Workloads During the Pandemic
 - Board Requested Information Related to COVID Vaccine.
 - Side Load Truck Expansion
 - New Employees.

5. Closed Session (If Needed)

The Administrative Control Board may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

6. Other Board Business

This time is set aside to allow board members to share and discuss topics.

7. Requested Items for the Next Board Meeting on February 28, 2022 Meeting

- Public Hearing for Budget Adjustment to Increase the Amount for Capital Purchases
- Open & Public Meeting Act - Required Training
- 2021 Accomplishments/Satisfaction Survey Results
- Status on the Potential Food Waste Collection Pilot Program